**INDIVIDUAL APPLICANT REFERENCE TEMPLATE**

All applicants require at least one written reference from their employer and/or lecturer.

*Referees can use their own template as long as it includes the below information*

**Applicant’s name: ……………………………………………………………………………………...**

**Award category: ………………………………………………………………………………………..**

|  |
| --- |
| The following information should be included in the reference:   * The capacity in which you know the applicant, e.g. you are their employer or lecturer. * Why this person should be an award winner? * How the applicant would be a good ambassador for training, their industry and the State? * That you endorse this application and will support time off for the applicant to attend WA Training Award related activities. |

Referee signature: **………………………………………………………………………………………**

Title: **…………………** Full name: **………………………………………………………………………**

Position: **…………………………………………………………………………………………………..**

Organisation: **……………………………………………………………………………………………..**

Email: **………………………………………………………..** Telephone:**………………………………**